



Job title	Education Officer
Contract type	2.5 days per week
Salary	c. £28,000 per annum, pro rata
Job purpose	To help develop and deliver our education programme
Location	London
Application deadline	January 8 th 2017
Interviews expected	Week beginning Monday 16 th Jan

BACKGROUND

The Migration Museum Project (www.migrationmuseum.org) is a charity which aims to fill a clear gap in the cultural landscape by creating a new Migration Museum telling the long history of migration to and from the UK.

Our education programme has been at the heart of the Migration Museum Project from the outset in 2013. Through this programme young people have the opportunity to engage thoughtfully and actively with migration and related issues such as citizenship, identity and belonging at a time when migration is news almost daily. We have engaged directly with more than 3000 primary and secondary school pupils and university students. We have hosted multiple workshops at our exhibitions, trained teachers, worked with a network of teachers committed to migration education, and pooled migration teaching resources as well as creating some of our own. We led a pilot theatre-in-education project across 5 secondary schools with Tamasha Theatre Company, and are currently running a competition with the OCR exam board for pupils taking their new migration history GCSE modules.

Our education programme is overseen by our Head of Learning and Partnerships, and steered by our Education Committee chaired by renowned former head teacher Bushra Nasir CBE.

The applicant for this role must have a genuine passion for the aims of the Migration Museum Project, and be committed to collaborative working with many stakeholders as the role demands.

JOB DESCRIPTION

The Education Officer's main tasks will be:

- Direct work with schools and university groups: workshop planning, delivery and evaluation
- Exhibition related work – workshop design, recruiting groups, tailoring, delivery, evaluation and reporting
- School resources research, updating and creation
- Research and updating of the education area of our website
- Helping to coordinate the exhibition competition in partnership with OCR
- Tasks associated with the Education Committee
- Research and liaising with other museums and migration education programmes and networking where best placed
- Various administrative work

PERSON SPECIFICATION

Essential:

- Experience: Previous role/s involving direct delivery with young people, preferably in formal learning environments
- Knowledge: of both the UK education sector and of migration history and heritage
- Skills: Strong oral and written communication skills, proficiency with IT, inter-personal skills on sensitive topics
- Qualities: Proactive, organised, reliable, creative, flexible, communicative

Desirable:

- Fundraising experience

HOW TO APPLY

To apply for this exciting new position, please email a copy of your CV and a covering letter to our Head of Learning and Partnerships, Emily Miller:

Emily@migrationmuseum.org

The covering letter should be no more than 500 words long; it should explain why you think you have the necessary qualifications and skills to be the Project's Education Officer and what you would bring to the role and the project.

Shortlisted applicants will be asked to come to London for interview week beginning Monday 16th January. They will be asked to prepare a short task prior to their interview.